

**EPA Spill Prevention Countermeasure and Control Plans - 40 CFR 112**

<b>Spill Prevention Plans – Annual Requirements</b>	YES	NO	NA
<p><b>Review plans</b></p> <ol style="list-style-type: none"> <li>1. Are there technical changes to drainage or spill containment measures or additional storage capacity?</li> <li>2. Is plan within 5-year review cycle?</li> <li>3. Have you updated administration information such as POC and phone numbers?</li> <li>4. Are you still within the thresholds of over 1,320 above ground storage or 42,000 or greater Underground storage of oil products or used materials?</li> <li>5. Review the certification of Substantial Harm Criteria Checklist for correctness?</li> <li>6. Verify Cleanup Contractors are still in business, have the capabilities, phone numbers?</li> </ol>			
<p><b>SPCC Recommendations:</b> Address recommendations with a plan to complete the engineering requirements with a projected date of completion.</p>			
<p><b>INVENTORY of Facility</b> Oil storage containers and pipes (Integrity Testing every 10 years) Containment barriers and walled areas. Water Treatment Equipment (oil/water separators) Alarms Visual gauges Labels on containers are still easily recognizable and readable.</p>			
<p><b>SPILL PREPAREDNESS</b> Do you have adequate materials for a cleanup of container spill? Are they placed in a close proximity to a container leak or release?</p>			
<p><b>TRAINING:</b> Annual and within first week of new employees: Employees responsible for the plan Operating personnel that might observe a release</p>			
<p><b>SECURITY:</b></p>			

Fencing around bulk storage tanks Lighting is adequate around bulk storage tanks Are Warning Signs Starter control pumps are locked in the off position when not attended.			
<b>REVIEW TRANSPORTATION AND HANDLING OF OIL PRODUCTS</b> Deliver drivers meet DOT Requirements Transfer pipes, valves and hoses secured from leaks or releases Provide drip pans and absorbent materials at transfer site.			
<b>INSPECTION PROGRAM</b> Secondary Containment Adequate Labeling of Containers Drain Valves Closed Are Gauges working Rainwater Inspected before release from containment area			
<b>INTEGRITY TESTING</b> Monthly a visual inspection of tanks, pipes and transfer vessels should be made: Every 10 years for steel tanks integrity testing (non destructive)			
<b>RECORDS</b> that must be maintained for three years: a. Monthly Signed Inspection Checklists for containment measures (walls), tanks, piping, spill materials inventory, cleanup of small releases, etc. b. Fuel receiving and dispensing records c. Annual Training Records for the Discharge Prevention Classes for employees d. Records of any drainage discharges and spill reporting forms.			
<b>ADDITIONAL REVIEW:</b> Review EPA and STATE Environmental Programs to ensure changes have not been instituted on programs relating to bulk oil storage, handling, or transfer. Review DOT Requirements relating to Oil Handling Review NFPA 30 Requirements relating to Flammable Combustible Liquids			
<b>Organization:</b> Have additional locations or operations that require a SPCC Plan to be completed?			